

## **Rensselaerville Library Board Meeting Minutes: August 17, 2021**

Present: Linda Styer (President), Annemarie Martinez (Treasurer), Joe Frisino (Secretary), Hans Soderquist, Tracy Bensen, Jerry Finin, Jeanne Strausman, Robert Pondiscio

Excused: Heidi Carle (Director), Paul Ventura, Tim Lippert

Absent: Diana Frangos

Other: Judy Crilley, Casey Detrow

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Due to the Covid-19 pandemic this meeting was hybrid and held at the library and online. The meeting was called to order at 7:06 pm.

### **Secretary's Report**

We discussed two changes to the July minutes, adding last name of Katherine Lanpher and changing the first sentence in the public participation section from "...and discussed that Bennett Lane" to "...and asserted that Bennett Lane". Linda made a motion to accept the July Board minutes with proposed changes. Hans seconded. Motion carried.

### **Treasurer's Report**

Annemarie went over the July financials.

Jeanne made a motion to accept the Treasurer's report. Jerry seconded. Motion carried.

### **Finance Committee**

Annemarie discussed the budget for the rest of 2021, even without doing the Lawn Party we will only be ~\$750 under our income projections. She also discussed 2022 budget assumptions. There was a discussion about whether or not to hold the Greenery Sale in 2022...it will be held as it helps to provide goodwill toward the library.

Linda made a motion to accept the Finance Committee report. Tracy seconded. Motion carried.

### **Fundraising Committee**

Centennial Challenge has 23 participants. Estimated net will be over \$700.

Linda went over the Annual Report for the Annual meeting to be held in September.

Lawn Party is cancelled due to a conflict with the memorial service for Roswell Eldridge. The Library will coordinate with the Eldridge Family to support the memorial. We will provide non-alcoholic drinks and light food at an outdoor reception on Conkling Hall lawn. We will ask for donations rather than sell drink tickets. Jerry suggested having pre-addressed envelopes so people who want to make a larger donation can send their donation in.

Annemarie made a motion to accept the Fundraising Committee report. Jeanne seconded. Motion carried.

### **Building Committee**

The garden was cleared of brush by a group of board members and volunteers. Tracy mentioned that she contacted SUNY Cobleskill to ask if students would be able to create landscaping plan for library backyard. They indicated that they do not send students off of school property to do projects.

Hans made a motion to accept the Building Committee report. Annemarie seconded. Motion carried.

### **Development Committee**

Linda will convene a meeting to ensure that the person assuming leadership of the Development Committee will be ready. Linda is seeking a Board member to chair the Committee. Jerry and Robert have agreed to be on that committee.

Annemarie made a motion to accept the Development Committee report. Jeanne seconded. Motion carried.

### **Strategic Planning Committee**

The committee has met six times to date under Gordon Enk's leadership. The process is progressing well.

Hans made a motion to accept the Strategic Planning Committee report. Annemarie seconded. Motion carried.

### **Director's Report**

Heidi is absent so Linda presented the Director's Report. In discussing the Director's Report Jerry suggested that it may be useful to analyze the circulation figures found in the Director's Report in relation to the budget expenditures found in the Treasurer's Report. For example, during the month of July 2021, if total circulation is viewed in terms of salary costs, each item loaned over the circulation desk costs approximately \$5.90. If total circulation is viewed in terms of total monthly expenses, each item loaned costs approximately \$11.79. While this does not by any means provide a full view of library operations, it could over time become a useful metric for comparison and contrast.

Joe made a motion to accept the Director's Report. Robert seconded. Motion carried.

### **Old Business**

Medusa Fest. We are scheduled to have a table on Saturday 8/28. Linda and Tracy will man the table, Robert will assist as needed.

Open Board seats will need to be filled before the September Board Meeting. There will be four open seats. So far Judy Crilley and Gus Anagnopoulous have agreed to join the Board. We need to fill the Board President and Vice-President positions.

### **New Business**

Library Back Yard Property Line. Our next-door neighbor claims our air conditioning unit is on their property. We need to meet with the neighbor and settle where the property line is. Then, if necessary, come to a legally binding resolution. Hans looked at a survey and believes the unit is on Library property. Hans will take the lead on this issue, review the deed and other documentation, and make a recommendation to the Board.

Tracy reported on the Aug 12 Town Board meeting.

### **Adjourn**

Annemarie made a motion to adjourn. Robert seconded. Motion carried. The meeting adjourned at 9:06 PM.

The next meeting of the Rensselaerville Library Board of Trustees will be on Tuesday, September 21, 2021.

Respectfully submitted,

Joe Frisino