**LIBRARY BOARD MEETING MINUTES –December 20, 2016**

Present: Janet Acker, John Gordon, Holly Hake, Paul Kelly, Scott Kunkler, Linda Styer, Director- Kim Graff

Excused: Penny Grimes, Hans Soderquist, JR Delia, Carol Ash,

Absent:

**Secretary's Report**

Linda moved to approve the November minuteswith the approved changes. Scott seconded. Minutes were approved.

**Treasurer's Report**

Holly made a motion to accept the financial report including the detail of the checks written for the month. Linda seconded. Motion carried.

**Building Committee**

The tenant will be staying through December.

**Fund-raising Committee**

Greenery sale was very successful. All trees and wreathes sold. There was some discussion of obtaining more for sale next year's sale.

Paint and sip will be January 15th at 2pm. Refreshments are needed.

Cocktail party on memorial day weekend. The Stone Crop is booked on Sunday but is available on Monday.

Rensselaerville Ramble planning is beginning.

Brainstormed ideas for new fundraisers; Steam punk tea, Rose sale for mother's day, Scrabble tournament are possibilities.

**Development Committee**

The Annual Appeal has raised $10,825 so far with an average donation of $111 dollars. We expect most donations to be in by mid-January.

We are getting our donor list in better shape.

**Finance Committee**

John made a motion to accept the new claims policy. Linda seconded. Motion carried.

Janet made a motion to accept the new Conflict of Interest Policy including the approved changes. Linda seconded. Motion carried.

Scott has begun compiling information needed to begin the budget process. Budget meetings will be Wednesdays January 4th and January 11th  at 6:30pm. (Will cancel if there is inclement weather.)

Janet made a motion to ask $24,296 from the school budget vote. Linda seconded. The motion carried.

**Director's Report**

Kim had some suggestions for improving safety/first aid in the library following an incident where EMS was called.

Most youth programs have been well attended. Looking at increasing activities for tween/teens.

Kim submitted an art grant to do a concert in the library garden on a Saturday night this summer with a workshop the following Sunday.

UHLS will be providing Flipster magazines and Mango Languages. Boopsy will be available soon.

Circulation is way up.

Scott made a motion to accept the Director's report. Janet seconded. Motion carried.

**Old Business**

David Souter has agreed to the payment of $500 for the library logo with the right of the library to use it in perpetuity.

Updating the charter:

1)We have to decide on the range of trustees allowed.

2)We have to determine the number of trustees to begin with.

Janet made a motion to specify that we should allow a range of 5-25 trustees in our charter and that the specific number of trustees now should be 11. John seconded. Motion carried unanimously.

Linda made a motion to retain the firm of Bryans and Gramuglia to complete a financial review of the years 2013-2016 for a cost of $4,000. Holly seconded. Motion carried.

**New Business**

**Calendar changes for 2017**

The February board meeting has been moved from the 21st to the 28th.

The April board meeting has been moved from the 18th to the 25th.

The November board meeting has been moved from the 21st to the 14th.

John made a motion to adjourn. Holly seconded. Motion carried. Meeting adjourned at 9:23pm.

**Next Board Meeting will be January 20th at 7pm.**