**Rensselaerville Library Board Meeting Minutes: Nov. 14, 2023**

Present: Robert Pondiscio (President), Jerry Finin (Vice-President), Annemarie Martinez (Treasurer),

Judy Crilley (Secretary), Ellen Boyce, Susannah Friedman, Juliana Rauf, Glenn Yelich, Patrick Wynne (Library Director)

Excused: Gus Anagnopoulos, Rachel Stoltz, Donna Kropp

Absent:

The meeting was held in person and online. The meeting was called to order by President Pondiscio at 7:02 pm.

President's Report

-FYI:The Library has strong control over our our financials. He asks Annemarie to explain:

1. A paid accountant does Financial Reporting and has no access to our accounts.
2. The Treasurer has access. When checks are cut, up to 2 Board Members sign.
3. The treasurer prepared a 2022 Financial Review with a certified CPA firm that was paid $5000 for their services.

-Tim Burke from UHLS sent notice for required training for new trustees from Upper Hudson Library System is December 5. There will be more training in 2024.

Secretary’s Report

October minutes- Susannah made a motion to accept the August 2023 Secretary’s report . Glenn seconded. Motion carried.

Finance Committee

Annemarie reports:

Vote on 2024 Budget-

Motion to approve 2024 Library Budget approved by Judy. Second by Susannah. All in favor.

Much thanks to AnneMarie!

The Finance Committee talked about an Ad Hoc Committee for new 2024 Construction Grants.

Any interested members are welcome to attend the Ad Hoc Grant Committee at 6:00 before our January 16 Board Meeting.

Annual Appeal

 Patrick reports:

General letter went out today. Robert and Jerry worked on High (62 letters)and Frequent donors(100 letters) go out by Wednesday & Friday. In the future, We need to clarify High and Frequent donors.

Building and Grounds Committee

Jerry reports-

Sill issue- has been temporary, replaced, and restored

Window sills in front of building -6-8 hours project, depending on no invisible damage when the work on the windows begins. Patrick will get estimates for the repair.

Back deck has been replaced with extra repairs:the sill, stairs, a new door- Derek completed and included all of this work in his original estimate . Thank you Derek!!

Have Derek look at the entire back of the Library structure to help support Building Grant.

Will Move HVAC in spring.

Development Committee

None

Director's Report

-12/16 Holiday Tales & Open House 4-6PM at the Branch

-12/21 Holiday Open House 7-9 PM at Library

-December Library Storytimes will be 4 o’clock on Thursdays to try and accommodate after school participants. \*please see Director’s Report attached to latest email from Patrick.

New Business

Judy - Greenery sale final arrangements set with all of the Board and Patrick.

Town Meeting will be attended by Robert and Julianna on December 14.

Greenville School Board Meeting- Susannah will attend.

Juliana Ice Fishing Contest is the second or third Saturday in January. Judy will put a table up for the library.

Old Business -

Adjourn 8:15 PM

Annemarie made a motion to adjourn. Glenn Seconded. Motion carried. The meeting adjourned at 8:15

The next meeting of the Rensselaerville Library Board of Trustees will be on December 19, 2023.

Respectfully submitted, Judy Crilley