

Rensselaerville Library Board Meeting Minutes: February 15, 2022

Present: Robert Pondiscio (President), Annemarie Martinez (Treasurer), Joe Frisino (Secretary), Tracy Bensen, Judy Crilley, Donna Kropp, Paul Ventura, Jerry Finin, Kostas Anagnopoulos, Heidi Carle (Library Director)

Excused: Hans Soderquist (Vice-President)

Absent: Ken Rypkema

Due to the continuing Covid-19 pandemic this meeting was held online. The meeting was called to order at 7:02 pm.

No public participation.

President's Report

Robert spoke about the NYS requirement for Library trustees to obtain two hours of "core" training per year. Joe will be tracking training received.

Secretary's Report

Gus made a motion to accept the January Board meeting minutes. Annemarie seconded. Motion carried.

Treasurer's Report

Annemarie reviewed the February financials. We have a current deficit of \$11.5K. We did, however, receive the funds from the Town of Rensselaerville so that will put us in the black.

Jerry made a motion to approve both the January and February Treasurers reports. Gus seconded. Motion carried.

Finance Committee

Annemarie discussed several grants we could apply for related to the building/facility. The building committee should review these and decide which to pursue.

Gus made a motion to approve the Finance Committee report. Judy seconded. Motion carried.

Fundraising Committee

Tracy went over the 2022 fundraising events. The Cocktail party will be on May 28th. The Block party will be in August, date to be determined. The Lawn Party will be on September 3, location to be determined. The Greenery Sale will be December 3 at the Library.

\$5700 is allocated for the fundraisers in the 2022 budget.

Annemarie made a motion to approve the Fundraising Committee report. Gus seconded. Motion carried.

Building and Grounds Committee

No report this month.

Development Committee

No report this month.

Strategic Planning Committee

Robert will send around an agenda for the February 26th strategic planning retreat which will be held at the Medusa Firehouse from 9am-12 noon.

Director's Report

NY's Governor lifted the State indoor state "vax or mask" mandate. Library items that can be renewed will be automatically renewed, lifting a time-consuming burden from the libraries. The State-mandated annual report is due to be reviewed by Upper Hudson. Upper Hudson will review it and return it with questions, after which it will be submitted to the State.

Circulation is going up across the entire UHLS system. Our server that connects to Upper Hudson has died and needs to be replaced ASAP. Replacement cost will be \$1500-\$2000.

Heidi is still looking for a Youth Service Coordinator.

Gus made a motion to accept the Director's Report. Donna seconded. Motion carried.

Old Business

None.

New Business

Despite the lifting of the mask mandate, the Library will continue to require masks as it follows school masking requirements. Robert asked for the Trustees thoughts on whether we should continue to follow school rules. When the school mandate is lifted, we may continue to recommend masks.

NYS Annual Report: Heidi would like the board to approve the report assuring that Heidi has accurately completed the required information. She gave a quick overview of the 63-page document.

The board was asked to vote on the following statement: "The Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that the 2021 Annual Report was reviewed and accepted by the Board on February 15, 2022."

Judy made a motion to provide the assurance. Joe seconded. Motion carried.

Adjourn

Joe made a motion to adjourn. Donna seconded. Motion carried. The meeting adjourned at 8:17 PM.

The next meeting of the Rensselaerville Library Board of Trustees will be on Tuesday, March 15, 2022.

Respectfully submitted,

Joe Frisino